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appropriate participation in the form of attentiveness and contributions to the course. Respect for the academic process is the major guiding principle for professional behavior and extends to all communications, including e-mail.

Attendance/Participation

Prompt attendance, full preparation, and active participation in class discussion are expected from every student in every class session.

Course Policies

For email communications, students must use their Arcadia University email account. Students are responsible for any information provided by e-mail or through Intranet postings.

Plagiarism

Representation of another’s work or ideas as one’s own in academic submissions is plagiarism, and is cause for disciplinary action. *Copying* is actual or attempted use of resources not authorized by the instructor(s) for academic submissions. Students caught cheating in this course will receive a failing grade. *Fabrication* is the falsification or creation of data, research or resources to support academic submissions, and cause for disciplinary action.

Late or Missed Assignments

Will not be accepted for grading.

Students with Disabilities

Persons with documented disabilities requiring accommodations to meet the expectations of this course should disclose this information while enrolling into the program, and before leaving the United States so that appropriate arrangements can be made.

Title IX Statement

Arcadia University is committed to assuring a safe and productive educational environment for all students. In order to meet this commitment and to comply with Title IX of the Education Amendments of 1972 and guidance from the Office for Civil Rights, the University requires faculty members to report incidents of sexual violence shared by students to the University's Title IX Coordinator. The only exceptions a faculty member's reporting obligation are when incidents of sexual violence are communicated by a student during a classroom discussion, in a writing assignment for a class, or as part of a University-approved research project.

Information regarding the reporting of sexual violence and the resources that are available to victims of sexual violence is set forth at <https://www.arcadia.edu/university/policies-guidelines/title-ix>.

Prerequisites:

None.