



<b>Course Title:</b>	<b>Internship Seminar</b>																
<b>Course Code:</b>	<b>SYDI INPR 210S</b>																
<b>Subject:</b>	<b>Internship</b>																
<b>Credits:</b>	<b>3</b>																
<b>Contact Hours:</b>	<b>151.5, including 7.5 hours of traditional faculty contact and 144 hours of work placement contact.</b>																
<b>Semester/Term:</b>	<input type="checkbox"/> Semester <input type="checkbox"/> J-Term <input checked="" type="checkbox"/> Summer																
<b>Course Description:</b>	This dynamic experiential education course provides an academic structure to maximize the student's learning through an internship experience, to connect both to their course of study and their career aspirations.																
<b>Course Requirements:</b>	<p><b>Required Text</b></p> <p>There is no textbook for this course. Instead, readings or articles will be assigned according to each lecture and will be available on CANVAS.</p> <p><b>Assignments</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">Course Requirements</th> <th style="text-align: center;">Percentages</th> </tr> </thead> <tbody> <tr> <td>1. Placement Goals</td> <td style="text-align: center;">10%</td> </tr> <tr> <td>2. Visual Analysis</td> <td style="text-align: center;">15%</td> </tr> <tr> <td>3. Digital Resume Portfolio</td> <td style="text-align: center;">20%</td> </tr> <tr> <td>4. Placement Presentation</td> <td style="text-align: center;">30%</td> </tr> <tr> <td>5. Reflective Final Paper</td> <td style="text-align: center;">20%</td> </tr> <tr> <td>6. Participation</td> <td style="text-align: center;">5%</td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: center;"><b>100%</b></td> </tr> </tbody> </table> <p><b>Placement Goals (10%)</b> Students are to write a statement on why they chose to undertake a placement with an Australian organization and what they hope to achieve during their time in the placement. Students are to include 3-5 discrete goals they wish to achieve while on their placement. These goals, along with the statement, will be the basis for the final reflective paper. (200 to 250 words)</p> <p><b>Visual Analysis (15%)</b> Students are to capture an image or array of images at their placement and explore how these images may represent cultural practices in the Australian workplace. Please use relevant literature to discuss how these practices reproduce or transform the 'perceived' Australian workplace culture. (750 to 1,000 words)</p>	Course Requirements	Percentages	1. Placement Goals	10%	2. Visual Analysis	15%	3. Digital Resume Portfolio	20%	4. Placement Presentation	30%	5. Reflective Final Paper	20%	6. Participation	5%	<b>Total</b>	<b>100%</b>
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	<p><b>Digital Resume Portfolio (20%)</b> Following the 'Workplace Preparation: Digital Resume and LinkedIn Profile' workshop, students are to construct a digital portfolio. This portfolio shall include a resume or CV; an updated LinkedIn profile and a cover letter in response to a chosen live job advertisement.</p> <p><b>Reflective Presentation (30%)</b> During the final week of placement, students are to prepare and provide a 10-12 minute presentation, reflecting on their placement experience through the context of their initial placement goals. The presentation should explore the learning opportunities provided by the internship experience; an explanation of the tasks; roles and responsibilities of the placement and the subsequent challenges involved. Students should reflect on the skills they have acquired; the value of a placement with an Australian organization and how the placement has influenced their professional aspirations.</p> <p><b>Final Reflection (20%)</b> Using the Placement Goals assessment as their reference point, students are to write a reflective essay that critically considers what they have learned from the placement experience. This reflective paper should be the basis of your Placement Presentation. Students should reflect on their placement experience and consider: What did I learn about my industry? What did I learn about Australian workplace culture? What did I learn about myself as a professional? (1,500 words)</p> <p><b>Participation (5%)</b> Students are required to attend and actively participate in all class sessions.</p>								
<p><b>Learning Outcomes and/or Expected Student Competencies and Assessment Measures:</b></p>	<p>On completion of the course, students should be able to:</p> <table border="1" data-bbox="462 1304 1469 1854"> <thead> <tr> <th data-bbox="462 1304 964 1415">Learning Outcomes</th> <th data-bbox="964 1304 1469 1415">Course Requirement that will be used to assess the student's achievement of this outcome</th> </tr> </thead> <tbody> <tr> <td data-bbox="462 1415 964 1587">Critically analyze and evaluate the cultural, economic and political dynamics encountered during the placement experience.</td> <td data-bbox="964 1415 1469 1587">Visual Analysis; Placement Presentation and Reflective Final Paper</td> </tr> <tr> <td data-bbox="462 1587 964 1759">Identify possible learning opportunities they may encounter in a practical experience and create a plan to maximize those opportunities.</td> <td data-bbox="964 1587 1469 1759">Placement Goals; Placement Presentation and Reflective Final Paper</td> </tr> <tr> <td data-bbox="462 1759 964 1854">Synthesize their own reflections on practical experiences with those of</td> <td data-bbox="964 1759 1469 1854">Visual Analysis; Placement Presentation and Reflective Final Paper</td> </tr> </tbody> </table>	Learning Outcomes	Course Requirement that will be used to assess the student's achievement of this outcome	Critically analyze and evaluate the cultural, economic and political dynamics encountered during the placement experience.	Visual Analysis; Placement Presentation and Reflective Final Paper	Identify possible learning opportunities they may encounter in a practical experience and create a plan to maximize those opportunities.	Placement Goals; Placement Presentation and Reflective Final Paper	Synthesize their own reflections on practical experiences with those of	Visual Analysis; Placement Presentation and Reflective Final Paper
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	<p>peers and connect that learning to future goals.</p>															
	<p>Assess personal strengths and evaluate areas in which to improve in order to better position oneself in the competitive marketplace.</p>	<p>Placement Presentation and Reflective Final Paper</p>														
	<p>Articulate how an out of class learning experience (i.e., the work placement) has affected their development as a student and a budding professional, and how the course (including the placement) may affect their approach to academics, work, and career in the future.</p>	<p>Visual Analysis; Digital Resume Portfolio; Placement Presentation and Reflective Final Paper</p>														
<p><b>Course Outline:</b></p>	<table border="1"> <thead> <tr> <th data-bbox="461 898 691 940">Session</th> <th data-bbox="696 898 1471 940">Topic</th> </tr> </thead> <tbody> <tr> <td data-bbox="461 940 691 1010"><i>Session 1</i></td> <td data-bbox="696 940 1471 1010">Course Introduction &amp; Australian Culture (1.5 hrs)</td> </tr> <tr> <td data-bbox="461 1010 691 1079"><i>Session 2</i></td> <td data-bbox="696 1010 1471 1079">Introduction to the Australian Workplace (1.5 hrs)</td> </tr> <tr> <td data-bbox="461 1079 691 1148"><i>Session 3</i></td> <td data-bbox="696 1079 1471 1148">Understanding Australian Workplace Culture (1.5 hrs)</td> </tr> <tr> <td data-bbox="461 1148 691 1262"><i>Session 4</i></td> <td data-bbox="696 1148 1471 1262">Workplace Preparation: Digital Resume and LinkedIn Profile (1.5hr)</td> </tr> <tr> <td data-bbox="461 1262 691 1331"><i>Session 5</i></td> <td data-bbox="696 1262 1471 1331">Critiquing Australian Workplace Culture (1.5 hrs)</td> </tr> <tr> <td data-bbox="461 1331 691 1444"><i>Session 6 &amp; 7</i></td> <td data-bbox="696 1331 1471 1444">Placement Presentations: Articulating your placement experience (2hrs)</td> </tr> </tbody> </table>		Session	Topic	<i>Session 1</i>	Course Introduction & Australian Culture (1.5 hrs)	<i>Session 2</i>	Introduction to the Australian Workplace (1.5 hrs)	<i>Session 3</i>	Understanding Australian Workplace Culture (1.5 hrs)	<i>Session 4</i>	Workplace Preparation: Digital Resume and LinkedIn Profile (1.5hr)	<i>Session 5</i>	Critiquing Australian Workplace Culture (1.5 hrs)	<i>Session 6 &amp; 7</i>	Placement Presentations: Articulating your placement experience (2hrs)
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<p><b>Other Policies:</b></p>	<p><b>Expectations</b> Professional behavior is expected from all students at all times, during both class and the Internship placement. This includes preparation for class, on-time attendance at class, attendance at all group activities and appropriate participation in the form of attentiveness and contributions to the course. Respect for the academic process is a major guiding principle for professional behavior and extends to all communications, including email, conference calls and the workplace.</p> <p><b>Attendance/Participation</b> Prompt attendance, full preparation, and active participation in class discussions are expected from every student in every class session. Work placement attendance,</p>															



while not graded, is required as a core element of the course.

#### **Course Policies**

For email communications, students must use their Arcadia University email account. Students are responsible for any information provided by e-mail or through Intranet postings.

#### **Plagiarism**

Representation of another's work or ideas as one's own in academic submissions is plagiarism, and is cause for disciplinary action. Cheating is actual or attempted use of resources not authorized by the instructor(s) for academic submissions. Students caught cheating in this course will receive a failing grade. Fabrication is the falsification or creation of data, research or resources to support academic submissions, and cause for disciplinary action.

#### **Late or Missed Assignments**

Will not be accepted for grading.

#### **Students with Disabilities**

Persons with documented disabilities requiring accommodations to meet the expectations of this course should disclose this information while enrolling into the program, and before leaving the United States so that appropriate arrangements can be made.

#### **Title IX Statement**

Arcadia University is committed to providing a learning, living, and working environment that is free from discrimination. The University has an [Interim Policy Prohibiting Sexual Harassment and Sexual Misconduct](#) detailing our commitment to preventing and addressing such behavior. I understand the impact that sexual harassment and sexual misconduct can have and am committed to doing my part to foster an environment that is safe and equitable.

Please know that all faculty on campus are mandatory reporters. This means that if you disclose an experience of sexual harassment or sexual misconduct to me outside of a classroom discussion, a writing assignment, or a University-approved research project, I must share what you reported to me with the Director of Arcadia's Office of Equity and Civil Rights/Title IX Coordinator, Nora Nelle ([nellen@arcadia.edu](mailto:nellen@arcadia.edu)). This does not mean that you will have to pursue an investigation or go through a grievance process. Even if you do not choose these options, the Office of Equity and Civil Rights/Title IX can provide supportive measures and other resources to you.

If you or someone you know has experienced sexual harassment or sexual misconduct, please know that you are not alone. If you would like to speak to someone confidentially, [confidential resources](#) are provided on the [Office of Equity and Civil Rights website](#).



<b>Prerequisites:</b>	None.
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